



JUNIOR MANAGEMENT CONSULTANT LEVEL 4

Management consultants provide vital business advice to a range of organisations, addressing challenges like business growth, efficiency improvement, and organisational restructuring. Specialised consultancies may focus on particular areas or industries, while more generalist consultants engage in diverse projects. Work often involves being on the client's site, with flexible hours based on project needs.

Tasks include research, data analysis, and project logistics management. As consultants advance, they contribute to report writing and presentation creation, using statistical evidence to support recommendations. Specialisation may occur in service offerings or industries. Overall, management consultants offer valuable insights and recommendations for strategic decision-making.

WHY CHOOSE INSPIRE ATA?

We work with high-quality training providers to deliver a wide range of training programmes through a blended learning approach that is tailored to each learner’s needs. Inspire ATA recruits and employs each apprentice on behalf of the “host” client, enabling us to offer additional support and a better experience for both apprentice and client. We can also offer flexi-job apprenticeships which means we are able to offer short term contracts and other non-standard employment models.

TOTAL DURATION:	27 MONTHS
PRACTICAL PERIOD:	24 MONTHS
EPA PERIOD:	3 MONTHS
EPA ORGANISATION:	OFQUAL
ASSESSMENT METHOD:	PORTFOLIO, PRESENTATION & INTERVIEW

KNOWLEDGE, SKILLS AND BEHAVIOURS THE CORE SKILLS TO BE DEVELOPED INCLUDE:

- Know the different industry sectors, the types of organisations within these sectors, and how a management consultancy can support their needs
- Know how a consultancy typically works, how it manages relationships with its clients, and understand the ethical considerations it operates under
- Be flexible to the needs of the project (working times and locations). Be open minded and able to work with a range of different people
- Work within legal and ethical frameworks to protect all stakeholders, including the client, from reputational damage

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KNOWLEDGE

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- Know how a consultancy typically works, how it manages relationships with its clients, and understand the ethical considerations it operates under
- Know key financial ratios and performance indicators (such as balance sheets and cash flow forecasts) that are necessary to effectively assess an organisation's financial health
- Know how a project moves through its lifecycle of planning, design, development, testing, deployment and evaluation. Know what risks and issues are and how to report and monitor them to project and client teams

SKILLS

- Speak and write clearly, influence others, actively listen, question effectively and structure conversations.
- Team working skills
- Work effectively within a group environment made up of different personality types.
- Business analysis
- Use a range of tools and methodologies to help analyse an organisation (such as SWOT analysis).
- Relationship building
- Build rapport and trust, maintain relationships once they are built and be able to repair them when they are damaged
- Personal management

BEHAVIOURS

- Reflect the expected behaviours of the organisation, project and client teams. Be tactful and discreet with sensitive information and protect confidentiality
- Frequently seek and act upon feedback, reflect on performance and have a desire for learning
- Be flexible to the needs of the project (working times and locations). Be open minded and able to work with a range of different people
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